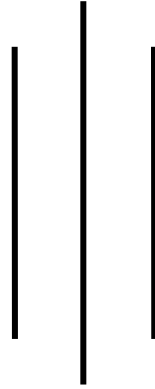


Detail Implementation Plan (DIP) (May to December 2022)

Surakshit Aawash Project



Submitted to:

Habitat for Humanity International Nepal
Field Office West, Dhangadhi Kailali



Prepared by:

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Overview of the Organization:

Introduction:

Rastriya Dalit Network (RDN) Nepal is the national level Dalit organization working in the field of Dalit rights, land rights, Haliya rights, Kamaiya rights and Human Rights through community mobilization, capacity building and advocacy campaigns since the time of its establishment. It is working all over the country in 77 Districts. It has one Dalit activist in each district and 7 provincial chapters formed and functional.

RDN Nepal is registered as a non-governmental organization in District Administration Office, Kailali and affiliated in Social Welfare Council in 2003 AD. It organizes the General Assembly each year and election in each three years through democratic practice. It has regular audit and social audit from the very beginning. RDN Nepal has been working on human rights and social justice to end impunity, deprivation through human rights based to development.

There are 17 members in executive committee board. Out of them, more than 40% represents from women. A total 12 members (5 from key position and 7 from each province) are directly elected from its general assembly and rest 5 are nominated from various sectors (1 from Badi, one from freed Haliyas, one from elected Dalit representatives and 2 from women).

Vision: A just society without caste based untouchability and discrimination as recognized by the universal principles.

Mission: To play a lead role in establishing a human rights-oriented resource centre for Dalit's identity, representation and access.

Goal: To influence in the decision making level for guarantying political, economic, social and cultural rights by way of elimination of caste based untouchability and discrimination

Objective (s):

- To conduct evidence based advocacy campaigns for the effective implementation of the constitutional provisions of Nepal and other prevailing laws relating to Dalit Rights.
- To influence the laws in line with the treaties and agreements relating to human rights and elimination of all forms of discriminations and slavery to which Nepal is a party and other commitment and to implement them as a law pursuant to Nepal.
- To carry-out study, action research and organize meetings, conferences as well as mobilization of Dalits for their rights for symbolic alternative events, trainings, campaigns, and public awareness programs on different issues in relation to elimination of all kinds of discrimination and slavery.
- To perform other related functions to attain the goal and objectives of the organization respectively
- To promote the income generation of Dalits, women, land-poor and other marginalized groups through cooperative led livelihood options and food security

Thematic Intervention:

- Dalit Rights and Dignity
- Human Rights and Social Justice
- Land Rights and Natural Resource Management

Cross-Cutting Interventions:

- *Gender Equality & Social Inclusion (GESI) Mainstreaming*
- *Climate Justice and Environmental Sustainability*
- *Peace, Security and Conflict Sensitivity*
- *Anti-Corruption*
- *Food Security and Sustainable Livelihood*

Situation Analysis:

Target groups Kamaiyas at Kailali districts are still homeless in safe-shelter prospective due to the insufficient rehabilitation of the government. As per the survey conducted by the LWF Nepal in 2014, a total of 72.9% of freed Kamaiya don't have access on forest and forest products. Likely, relating to health services 81.3% freed Kamaiyas don't have access on those services. Similarly, 62% of ex-Kamaiya communities are still deprived from their participation in any decisions affecting them. The research study-2021 on socio-economic status of Dalits conducted by RDN with the financial support of The Asia Foundation shows that as high as 80% of them live either in tiled roof houses or temporary houses. Only 19% of the HHs had permanent (pakki) house. Likewise, vulnerability to food insecurity exists to nearly 77.6% of the HHs. The issue of landless households is a long standing problem of Dalits at Kailali district. The study shows that 57% of Dalit HHs own some land but do not possess land ownership certificate (lalpurja).

Project Background:

Rastriya Dalit Network (RDN) has been implementing SurakshitAawashproject in Kailali and Kanchanpur districts since May 1st 2022 to Dec 2022. Under the project, landless, dalit, ex-bonded labors, badi, flood affected and vulnerable families living in substandard condition are being targeted to serve safer shelter.

The project also includes support in process to the local government for joint land title under land commission in working district. Besides some activities are also being carried out for WASH awareness, DR3 community enhancement and youth mobilization.

Target Groups: Target groups and beneficiaries; ex-Kamaiyas, Dalits and Badi including other vulnerable groups at Kailali and Kanchanpur district

Rationale of Target:

The rationale for selecting the target beneficiaries; ex-Kamaiyas, Dalits and Badi including other vulnerable groups for supporting in the area of safe housing are mentioned below;

- Freed Haliya, ex-Kamaiya and Harawa-Charawa situation study committee recently formed by federal ministry of land reform, cooperative and poverty alleviation recommended that the 3 layers of government (local, province and federal) needs to take immediate action for safe housing of ex-Kamaiys for their resilient livelihood options
- The newly promulgated constitution-2015 has significant provisions for the rights of very poor and oppressed. Land and housing issues are considered as fundamental rights. The article-40 (5 and 6) has ensured the land and housing rights of Dalits.

- It is observed that ex-bonded agriculture laborers (Haliyas and Kamaiyas), ex-sex workers (Badis) and other marginalized and vulnerable groups have need of housing support
- The target beneficiaries; laborers (Haliyas and Kamaiyas), ex-sex workers (Badis) and other marginalized and vulnerable groups are compelled to dwell their life in poverty in poor shacks in public/government owned land.

Project Activities:

In order to achieve the anticipated objectives of the proposed project, the project activities have been set out linking with the supporting area and priority of Habitat for Humanity Nepal including its West strategies working with poor and oppressed groups. The activities under each objective implementation model are designed based upon the past learning and best practices of Rastriya Dalit Network (RDN) Nepal from similar experience and expertise. The implementation process and minimum standard for each activity has been further detailed-out by developing detail implementation plan (DIP) as outlined below:

A. Social Mobilization:

1.1 Baseline Survey

Objective: To collect the basic information of households after new sites are identified. Based on format provided by the MEAL department, field staffs, social mobilizers will be mobilized and collect the data to fill online system.

Location and time:

The Baseline Survey will be conducted throughout the project period in both Kailali and Kanchanpur. At least three sites will be identified and finalized after the consultation of local and provincial government.

Total Allocated Budget: NPR 50,000

Total Event: 1

Estimated budget: NPR 50000

Donor Budget Line	Project Code	Item	Price	Quantity	Total
1099-2206-03.01	NP19005	Local travel cost	300	20* 1 days	6000
1099-2206-03.01	NP19005	Stationary, diary	1500	2	3000
1099-2206-03.01	NP19005	Purchase Android mobile	20500	2	41000
	Total				50000

Timeframe / Schedule:

S.N.	Action Plan	Time
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1.	Identification of sites	By 3 rd week of August 2022
2.	Household data collection and online entry	,,

1.2 Planning and Kick Off Meeting

Objective:

With aiming to provide orientation to the staffs and respective board members of RDN about Surakshit Aawash Project, implementing modality along with safeguarding, child protection and compliance of program, a one-day planning and kick off meeting is designed. Many more, concept and basic knowledge on technical requirement, monitoring checklist and building of team affinity are the majors' additional objectives of the proposed Planning and Kick off meeting which are outlined as following.

- Orientation to the staffs about the Project Approach, safeguarding, CPP and technical requirements.
- Finance and compliance – Basic Compliance process to field program team.
- Review of the program and learning sharing.

Location and time:

Planning and kick off/review meeting will be conducted in June & Dec month of 2022 in Dhangadhi, Kailali.

Total Allocated Budget: NPR 50,000

Total Event No: 2

Estimated budget: NPR 25000 for one event

Donor Budget Line	Project Code	Item	Price	Quantity	Total
1099-2114-01.01	NP21004	Food and snacks/tea	600	20* 1 days	12000
1099-2114-01.01	NP21004	Stationary (diary, dotpen and facilitation material)	L.S	1500	1500
1099-2114-01.01	NP21004	Travel for board members	600	7	4200
1099-2114-01.01	NP21004	DSA for board members	1200	7	8400
	Total				26100

Total estimated participants: 20

Timeframe / Schedule:

S.N.	Action Plan	Time
1.	Conduct Induction/Kick off Meeting	2 nd week of June 2022
2.	Review meeting	3 rd week of Dec 2022

1.3 Construction committee formation, orientation and mobilization

Objective: Construction of user committee formation, orientation and mobilizations aims to enhance accountability of families, communities and beneficiaries who will be directly benefited from the safe shelter. The construction activities are needed to carry on with leading of user committee that will have been developed where the sites of construction are finalized.

Following process will be adapted.

User committee Formation:

- Finalize the communities and families within the municipality which have shown the willingness and commit for the resource of house construction.
- Once the MoU with the government (LG or Provincial) government signed, initial discussion meeting will be organized in the communities and let them know why the communities and families are selected.
- Formation of user committee comprising both women, man and youth but mandatory representation of house owner to be.
- Minute and formal letter of user committee to be sent to the respective funding stakeholders

Requirement for User Committee

- Permanent member of the selected community and applicable of same services.
- Inclusive having proportionate number of men and women.
- Decisions must be participatory.
- List of requirements of UCG Committee.
- Active and trustworthy members should be selected who will carry out the responsibilities well under the project’s ethics and regulation.
- No political influences or involvement.
- Able to motivate and encourage families and community.
- Gender sensitized.
- No connection with criminal activities such as fraud, theft, child abuse or trafficking.

User committee Orientation&Mobilization:

- Once the committee is formed, at first half day induction orientation will be organized about their roles and responsibilities.
- During the project period, they must have hold periodic meetings in a half month however encourage to organize meeting as per needs as well.
- Participation, procurement process, record keeping, safety measurement, family mobilization will be the key agendas of the meeting
- SM will facilitate the meeting however secretary is core responsible to lead the meetings.

Total Allocated Budget: NPR 100,000

Total Target No: 2

Estimated budget: NPR 11400for groupformation and orientation

Donor Line	Budget	Project Code	Item	Price	Quantity	Total
1099-2206-03.02		NP19005	Register	200	1	200
1099-2206-03.02		NP19005	Calculator	1200	1	1200

1099-2206-03.02	NP19005	Banner	500	1	500
1099-2206-03.02	NP19005	Stationery	2000	LS	2000
1099-2206-03.02	NP19005	Snacks/Tea	150	50	7500
	Total				11400

Note: Remaining budget will be used in regular meeting, communication and local travel of user committee members during settlement, process of vendor selection and regular meeting and sharing.

S.N.	Action Plan	Time
1.	Identification of sites and group formation/Orientation	1 st week of July and Sep 2022
2.	Regular meeting, mobilization	Ongoing throughout the project period

1.4 Government coordination and liaison/DPAC

Objective: District/LG/Provincial Project Advisory Committee is a forum usually form in the Chairmanship of District Coordination Committee Office's Chairperson with the involvement of government officials in order to monitor the SurakchitAawash Project and provide feedback and suggestion for further improvement during the project period. This could be created in local and provincial level based on future agreement to be done for project collaboration. The D/L/P - PAC members will participate in the meeting and monitoring of program. There will be 11- 12 participants in total.

The main objectives of D/L/P-PAC Meeting are as follows:

- To share progress and update the SurakchhitAawashProject.
- To monitor the project construction implemented in the field and collect feedback for further improvements.
- To find out possible areas of collaboration with local government/provincial government

Process

Following process will be adopted for this activity:

- Coordinate to DCCO/ respective local and provincial government focal person for D/L/P-PAC meeting and confirm the date of meeting and joint field monitoring.
- Send the request letter to DCCO for invitation letter to DPAC members.
- Prepare presentation/briefing note for meeting.
- Identify the field area for joint field monitoring.
- Prepare check list for joint field monitoring and observation.
- Reporting
- Financial settlement

Participants for D/L/P-PAC Meeting and Monitoring

1. DCC Chairperson/representative -1
2. District Administration Office (DAO)-1
3. District land and revenue office -2
4. Federation of Journalist -1 (in monitoring only)
5. Local government – 2 (Mayor and focal person of social sector development department)
6. RDN-2
7. Habitat Nepal-2

Total participants: 11

Location and time:

The D/L/P-PAC meeting and visit will be conducted twice throughout the project period. Date of meeting and sites will be confirmed and finalized after the consultation of local and provincial government.

Total Allocated Budget: NPR 150,000

Event: 2

Estimated budget: NPR 47700 per event for D/L/P-PAC meeting & monitoring

Donor Line	Budget	Project Code	Item	Price	Quantity	Total
1099-2206-03.03		NP19005	Stationery	200	11	2200
1099-2206-03.03		NP19005	Allowance	1500	9	13500
1099-2206-03.03		NP19005	Food/Snacks/tea	1200	11	13200
1099-2206-03.03		NP19005	Water	40	20	800
1099-2114-01.03		NP21004	Vehicle Hire	9000	2	18000
		Total				47700

Note: Remaining budget will be used in eventual coordination meetings with LGs and provincial government.

Timeframe / Schedule:

S.N.	Action Plan	Time
1.	D/L/P-PAC meeting and monitoring	2 nd Week of July and 2 nd week of Dec 2022
2.	Coordination Meetings with Governments	Ongoing

B. Land Advocacy:

1.1 Support Government to provide joint land title (Land Ownership Certificate) to land less families

Operational Context:

The article of new constitution (40 of (5) and (6) has provisioned the land to landless Dalits community. The Universal Declaration of Human Rights (UDHR) has pointed-out the housing rights as fundamental human rights. Although, there are legal and constitutional provisions, but still it is not being implemented after 5 years of promulgation of the constitution. In addition, the government of Nepal has revised its land policy (8th revision) that has prioritized Dalit community. The major challenges are as to; the political parties and duty bears do not have willing power to implement the land policy in practice and they do not have also proper monitoring mechanism. Target beneficiaries; ex-Kamaiyas, Dalits and Badi including other vulnerable groups who are discriminated for a long time are poorly aware of their rights and claiming procedure and mechanisms, lack information and not well organized, and isolated.

Objective:

- To organize, empower and mobilize the target beneficiaries; ex-Kamaiyas, Dalits and Badi including other vulnerable groups to systematically claim for joint land title (land ownership certificate).

Process:

- Formation and strengthen right holders group at community level
- Coordination and collaboration with local government bodies and land commission
- Mobilization of the federation of dalits and Dalit community for the land advocacy
- Conduct regular interaction programs with land commission, local government and key dalit right activists on the land issues
- Conduct frequent monitoring visits on land distribution process of government
- Conduct synergy meetings with national land commission

C. Construction Assistance

1.1 Construction of New Houses

Objective: To provide safe shelter to the most vulnerable families. All houses to be constructed under SurakshitAawash Project shall meet the applicable local codes and the HFHI Housing Quality Standards (HQS) that include standards for design, durability, secure tenure, water, and sanitation. In order to increase resilience to future disasters, risk management is a key component of site selection and house design.

Bases of Family Selection:

The GoN has existing criteria that provide an initial list of people considered vulnerable (e.g., elderly, disabled, orphans, single headed households, marginalized groups). All SurakshitAawash projects have additional supporting criteria so that the most vulnerable amongst this wider population are targeted for housing support.

The priority groups from which future homeowners are selected are those:

- Dalit caste and other marginalized ethnicities
- GoN identifies as disadvantaged
- Low-income criteria who are not able to construct a safe house
- who have their own land but live in inadequate, unsafe shelter.
- living in disaster-prone and vulnerable locations
- who are landless or living on community land in inadequate, unsafe shelter.
- living in locations with high-risk of forced evacuation (adjoining forests, along roadsides)
- displaced by disaster
- Dependent and disabled

Implementing Modality:

- Orient to government agencies about low cost and safe shelter structure and working process and disaster resilient.
- Soundly regular coordination with Government agencies and other stake holder for timely completion of construction activities.
- Closely rapid built with Municipality team members and other agencies for timely implementation safe shelter.

- User Committee is formed from the families in presence of the local government, Habitat Nepal, RDN and oriented them.
- Technical team from Habitat Nepal supervises the RDN technical team and user committee in market development part by supervising in material procurement. The team assist to select quality materials at reasonable market price.
- RDN technical team will get support/guidance from Habitat Nepal Technical team and is responsible in-house construction implementation from plot layout, day to day construction at field till house completion.
- RDN field team will mobilize Local masons by providing masonry skills to construct disaster resilient houses with the support of Habitat Nepal Technical team. The masons are closely guided by the team during the construction.
- RDN social mobilization team is encouraging families for their participation in house construction. The team has been facilitating with families for their 20% contribution in the form of labor contribution.

Total Target: 32

Approved Budget: NPR 200,000

Location: Location will be finalized based on willingness of local/provincial government for joint collaboration. #

Time Frame: July to December 2022

1.2 Support for finishing of ongoing project (provincial government partnership)

Background: As MoU signed between Ministry of Land Management Agriculture and Cooperative of Sudurpaschim Province and Habitat For Humanity International (HFHN), there are a total of 50 houses have been constructing at Raji Community in Bhajani-09, Bhuruwa Kailali, and in Bedkot-5, Dharampur, Kanchanpur with coordination of respective local governments under MUKHYAMANTRI EKIKRIT BASTI BIKASH SAHAYOG KARYAKRAM for those highly marginalized, vulnerable group such as Haliya, Dalit, Raji, Badi, Landless, Vulnerable and Socially Excluded living in unsafe land and poor housing condition.

Objective:

As there is fluctuation in estimation of Bhajani and Bedkot construction site as consultant have reduce and remove many items like wall thickness at foundation, number of door and window etc during tendering. And contractor have also added Gabion wall at roof which were not included at estimation and drawing. Due to which contractor are not able to maintain basic requirement of houses at roofing and are not able to finish the construction at time, support in finishing is required to maintain quality and finishing.

The total estimation including steel plate fitting connection at roof, door fitting, toilet completion of 50 houses are Rs, 320994.9 (detail at excel sheet attached). Out of total estimate, NPR 200000 is allowable for top up under the project.

Location: Bhajani and Bedkot

Total Allocated Budget: NPR 2,00,000

Target no of HHs: 50

Estimated budget

Donor Line	Budget	Project Code	Item	Price	Quantity	Total
1099-2206-01-02		NP19005	Door fixing	6048.62	50	302431
1099-2206-01-02		NP19005	Roof tie by steel plate	743	25 HH	18564
		Total				320995

Note: Out of total estimate, NPR 200,000 is planned under Project

Timeframe / Schedule:

S.N.	Action Plan	Time
1.	Estimate finalization	2nd week of May 2022
2.	Delivery and completion	3rdd week of June 2022

1.3 Block Making Training

Background:Rastriya Dalit Network (RDN) is planning to construct new houses at under the SurakchhitAawash Project promoting stone concrete block. The main objective of the block model is to reduce the cost without compromise in quality and explore the new design in the community.Hence,Stone Crete block training to mason and total construction of 20 houses have been planned at Sukalaphata Nagarpalika-08, Fuleli, Kanchanpur with coordination of respective local governments.

Objective:To enhance the skill of houseowner, reduce the cost of house promoting local materials

Estimated budget:

S.N	Donor Budget Line	Project Code	Tools name	unit	Quantity	Rate (NPR)	Cost (NPR)
1	1099-2206-01.03	NP19005	Hammer 1kg	pcs	2	220.00	440.00
2	1099-2206-01.03	NP19005	Hammer 5kg	pcs	1	500.00	500.00
3	1099-2206-01.03	NP19005	shovel	pcs	2	300.00	600.00
4	1099-2206-01.03	NP19005	Metal pan (tasla)	pcs	5	180.00	900.00
5	1099-2206-01.03	NP19005	Safety Helmet	pcs	15	500.00	7,500.00
6	1099-2206-01.03	NP19005	Safety Glasses	pcs	15	150.00	2,250.00
7	1099-2206-01.03	NP19005	Gloves	pairs	15	120.00	1,800.00
8	1099-2206-01.03	NP19005	Trowel	pcs	6	100.00	600.00
9	1099-2206-01.03	NP19005	Nylon thread/String(Layout)	box	1	100.00	100.00
10	1099-2206-01.03	NP19005	Bucket (20 Ltrs)	No.	3	400.00	1,200.00
11	1099-2206-01.03	NP19005	Mug	No.	3	100.00	300.00
12	1099-2206-01.03	NP19005	Meal	No.	15	250.00	3,750.00
13	1099-2206-01.03	NP19005	Miscellaneous				5,000.00

			expenses				
				Total			24,940.00

Timeframe / Schedule:

S.N.	Action Plan	Time
1.	Estimate finalization	1st week of June 2022
2.	Delivery and completion	By 4 th week of August 2022

1.4 Safety gears & equipment (machine, sanitizers and masks)

To create safe environment in the construction sites, safety gears will be procured and will hand over to the construction user committee. Likely, considering the risk of post COVID symptoms, sanitizer, hand soap and mask will be arranged throughout the construction period for safety net.

Allocated Cost:NPR 45000

Donor Budget Line	Project Code	Item	Price	Quantity	Total
1099-2206-01-04	NP19005	Mask & Sanitizer	15000	LS	15000
1099-2206-01-04	NP19005	Tools	30000	LS	30000
	Total				45000

1.5 Visibility of Construction Sites

Objective:

The purpose of visibility (hoarding boards) in the project sites is to increase transparency about the projects among the various stakeholders and dissemination of information widely.

The Hoarding boards will be in the sites of all completed and under construction which will be displayed with full information of target community, benefited homeowners, cost invested from government, Habitat Nepal along with community contribution, completion date and official logos of respective collaborative partners. It will also be helpful to enable and increase Habitat Nepal and RDN brand widely in the local, district and provincial level.

Estimated Cost:9000 for each site

Projected sites:Fuleli and Bedkot

Donor Budget Line	Project Code	Item	Price	Quantity	Total
1099-2206-01-05	NP19005	Paint of hoarding board	7500	2	15000
1099-2206-01-05	NP19005	Transportation	1500	2	3000

	Total				18000
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Process

Following process will be adopted for this activity:

- Prepare Content with information of community population, benefited homeowner with disaggregated form, total cost from government, Habitat Nepal, Community Contribution, and completion date.
- Collect official Logos of all contributors.
- Draft design and content by Habitat Field Office
- Finalization of design and content by Habitat Communication Department
- Select the vendor through quotation.
- Print/paint and deliver in the sites and display in the sites.

D. MEAL:

1.1 Social Audit

Objective:

- Assessing the physical and financial gaps between needs and resources available for construction schemes
- Creating awareness among beneficiaries and service providers Increasing efficacy and effectiveness of construction schemes
- Maintain transparency and accountability of construction scheme

Process of social audit

- Maintain clarity of purpose of the construction
- Prepare the report of social audit
- Identify various stakeholders at local level with a focus on their specific roles and duties
- Define of performance indicators which must be understood and accepted by all.
- Collect feedback of stakeholders and target beneficiaries for further improvement
- Conduct follow-up of social audit meeting with the *local government body*
- Sharing the findings of the social audit with all local stakeholders.
- Sharing the report of the social audit meeting should to *local government body*

Allocated Budget: NPR 25000 each event

E. Disaster Risk Reduction

1.1 DR3 and CCA Capacity Building enhancement at community level

Purpose: The purpose of CDMC formation and orientation on DRR/VCA tools in the project sites is to increase capacity enhance CDMC members about DRR information for the various disaster preparedness process of information widely. The orientation CDMC on DRR/VCA tools information will be in the community of capacityenhance and utilize disaster preparedness plan following which will be skills and knowledge with full information of target community, safe life in community.

Total Allocated Budget: NPR 200,000

Project: NP 21004

Program /Activities- Disaster Risk Reduction

Grand Total Cost: - NPR 69000

Sub activities – DR3/CCA Capacity enhancement Community Level

Donors Budget Line –OVG Tithe – Donors Budget Code- 1099-2114-04

CDMC formation of Total estimated cost: NPR 4000 (Half day)

CDMC formation of minute register cost –NPR 250

Participation of Snacks & cold drink cost –No person 25*150=NPR 3750

Orientation on Disaster risk Reduction and PASSA/VCA tools and HH Preparedness plan and emergency fund (2.5 days) / Orientation on hazard and evacuation plan and mock drill –

Total estimated cost: NPR 40000

Participation of Cold drink & Snacks cost –No person 39*250* 2days=NPR. 19500

Local transportation for Participants cost- No person 39*200*2days= NPR. 15600

Stationery for Participants and workshops cost – 1 time – NPR 2000

Preparedness COVID-19 equipment (Sanitizer, Mask) cost- 1 Time -NPR 1500

Banner cost – 1Time –NPR 500

Hazard and Evacuation maps (Area plan map or DPR will be utilize) of Total estimated cost: NPR 20000

(Marker Newspaper, Meta card Masking tap) - 1 packet – NPR. 2000

DPR print of community settlement - 1 time – 2 Pic- NPR 4000

Hazard and Evacuation Map Instalment Mattel in Community Both side- NPR10,000

Transportation one-time Dhangadhi to Punarbas – NPR.4000

Marking- Evacuation path and safe area (Case by case in settlement) Estimated Cost: NPR= 5000

Safe site demarking in Community level orient shining area- NPR. 5000

Implementation of Mitigation Plan in Small Scale Estimated Cost: NPR 62000

Note: The detail implementation plan (DIP) will be updated/revised in the case of changing project volume and tapping the available resource from local, provincial and federal government.

Staff Mobilization Plan:

The selected staffs of the project will be mobilized based on the **Staff Mobilization Plan** which will be shared to Habitat for Humanity Nepal later. Overall programmatic and financial arrangement of “**SURAKISHIT AAWAS PROJECT**” will be managed by RDN Nepal with the technical and financial support of Habitat for Humanity Nepal. For the effective management of overall program, Project Management Team (PMT) will review and guide project team. The name of the project staffs and their key responsibilities are outlined as below;

- **Mr. Hukum Bdr. Sarki, Executive Director** of RDN will be responsible for overall projects management, fund rising as well as establish M&E system. However, you will be fully responsible-100% for planning, implementation, monitoring and reporting of **SURAKISHIT AAWAS PROJECT**. His contract shall come into force with effective from **1st June, 2022 and end on 31st December, 2022**.
- **Mr. Bharar Aagri, Admin and Finance Manager** of RDN will be responsible for overall financial documentation and accounting of the project transactions, financial reporting of project funds, tracking of budget in line with activities and strategic support. However, you will be fully responsible-100% for financial management of **SURAKISHIT AAWAS PROJECT**. His contract shall come into force with effective from **1st May, 2022 and end on 31st December, 2022**.
- **Mr. Mahadev Jaishi, sub-engineer** of the project will support in estimate, design and provide technical support in the construction of schemes; safe housing including toilet.
- **Similarly, Ms. Anita Shrestha and Mr. Lal Bahadur Dangaura Tharu, social mobilizers** of the project will have responsibilities to support and facilitate community level activity implementation and overall social mobilization in the project targeted area.

Overall Project Implementation Strategies and Approaches:

The project will adopt both rights based and need based approach for transferring the resource tapping capacities to target beneficiaries with constructive engagement of local, provincial and federal government. Particularly, the project will carry-out the following implementation strategies/approaches as mentioned as;

- **Community Empowerment and Human Rights Based Approach:** Project will adopt human rights based approach to development that empowers target communities to systematically claim for their rights and entitlements.
- **Gender Equality and Social Inclusion (GESI) Mainstreaming:** This project will ensure the equal participation of all sections (caste/sex/ethnicity) of the community to bring about sustainable changes in the households and societies, contributing in GESI. Minimum 50% women participants will be ensured in project planning and implementation.

- **Coordination and Collaboration:** The action will employ strategies to coordinate and collaborate with concerned government agencies. It will also coordinate with civil society organizations to avoid duplication and generate synergetic impacts.
- **Accountability and Transparency:** RDN Nepal beliefs on both upwards and downwards accountability for the success of each project and interventions. Thus, both upwards and downwards accountability will be practiced and ensured during the entire project period.
- **Public/Private Partnership:** The project will conduct public/private partnership for synergy building. Particularly, various service delivery agencies; livestock office, agriculture office and office of small and cottage industry will be partnered during the implementation of income generating activities such as livestock promotion, commercial vegetable farming and micro-enterprise development. In addition, partnership will be carried-out with ward offices to develop the linkage of target beneficiaries; ex-Kamaiyas, Dalits and Badi including other vulnerable groups in various skill developments trainings.

Overall Communication and Knowledge Management Plan:

As communication channel refers to the process of information flow among target groups and stakeholders and also within organizational team member, Rastriya Dalit Network (RDN) Nepal will follow its **Communication Policy** which is already in place and has been updated in changing context. The project team will communicate to the project objectives, activities and achievements trough various communication channel; formal and informal as well as official and face to face. The communication and knowledge management plan of the project will target right-holders, stakeholders, civil society organizations, media and government line agencies. Both down-ward and up-ward accountability will be followed in regards to follow the project information.

Mr. Ganesh BK, central chairperson of RDN Nepal will be responsible to communicate in policy level. Particularly, he will coordinate with donor agencies, member of parliaments, respective ministries, civil society organizations and various issue-based social movements at federal level. Mr.HukumBdr. Sarki, Executive Director of the organization will be responsible to communicate at project implementation level. He will play front-line roles to communicate and coordinate with various relevant stakeholders, government line agencies and likeminded institutions at provincial and local level.

With an aim to circulate the project information, reports and data to concerned funding agencies and relevant stakeholders, various medium will be used as; email address (rdnnepal@yahoo.com) and official telephone number (**+977-91-520604**) -landline to deliver the formal official information such as periodic progress reports (programmatic and financial both), fund request, invitation letters etc which will be systematically documented as records for the further use as knowledge management.

The information gathered from monitoring using it as evidence of changes in the lives of target communities. The information collected under the project will be systematically documented, published and shared with funding agencies, local government bodies including other relevant stakeholders. The information will also be used as knowledge management and up scaling and replication in other development projects. The success stories/human interest stories will be produced which will be disseminated among the target beneficiaries to replicate the best

practices through possible area of collaboration.

Monitoring & Evaluation:

RDN will carry-out the Result Based Participatory Planning, Implementation, Monitoring and Evaluation (PMER) followed by its **Results Based Participatory Planning, Monitoring and Evaluation (M&E) Guideline -2018**. It will ensure the results-oriented planning, monitoring, accountability and learning as well as ensuring quality and compliances. Following are some of the practical processes/mechanisms of the participatory PMER system that will be followed in this project:

- Development of quality benchmarks (minimum standards) for all major program interventions
- Regular field monitoring visits by the PMER staff to ensure relevance, effectiveness, efficiency, sustainability, quality and compliance of project implementation
- Regular visit to the community will be set up to enable program teams to solicit feedback, complaints and grievances from the communities

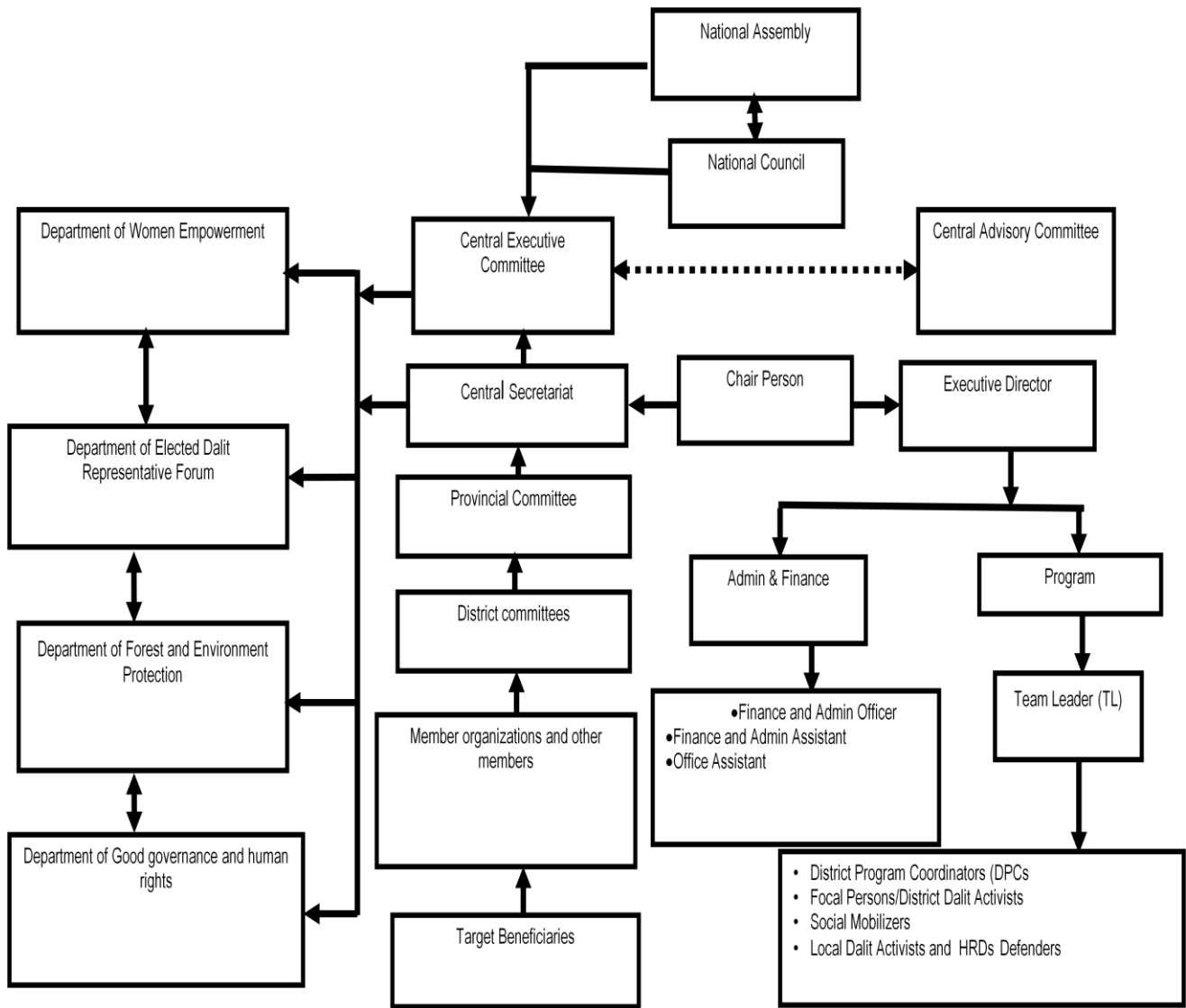
In addition, review and reflection workshop will be organized on quarterly basis to reflect progress made and field level learning/challenges. The information collected under the project will be systematically documented, published and shared with funding agencies, government authorities, human right organizations, civil society organizations including other relevant stakeholders and various forums. RDN will follow the reporting template guided by the Habitat for Humanity International Nepal. In addition, it will also prepare and submit the periodic update of project progress (Monthly Update, Quarterly Progress Report, Six Months Progress Report-SMPR Annual Progress Report-APR and Project Completion Report-PCR) to the HFHI-N as required.

Sustainability:

Sustainability concern will be addressed considering several key sustainability factors such as ownership, organizational management capacity, resource creation and mobilization, coordination, linkages and networking, inclusive participation in decision making process, effective program management and implementation capacity, and need identification and planning cycle management. The key strategies and mechanisms include:

- Strategic links with local, provincial and federal government bodies
- Gradual takeover/hand-over the responsibilities to target groups-PAASA
- Priority will be given to use locally available material and resources and promote local productions.
- Establish working relationship with local legal service providers and stakeholders as well as human rights organizations
- Create ownership and engagement of local government as well as community-based stakeholders will be key element for the sustainability of the interventions.
- Adaptation of human rights based approach and GESI mainstreaming for the further effectiveness of the project intervention.
- Formulation and implementation of pro-poor friendly plan and policies of local, provincial and federal government

Annex-I (Organizational Structure):



Annex-II (Monthly Reporting Template):

Monthly Status Report



Program name	SurakshhitAawashProject			
Partner organization				
Reporting month				
Project coverage district and local bodies	District	Rural municipality	Municipality	Metropolitan
Summary of Output implemented this month/s planned activities				
Achievements of activities implemented last month, and challenges faced			Summary of activities planned for next month	

- 1) Please put a note for Stories and Photos with consents from beneficiaries
- 2) Beneficiaries served during the period-Direct and Indirect

(K) DECLARATION	
I, <i>(insert name)</i> of <i>(insert organization)</i> submit this report and undertake that all funds provided have been expended for the purposes for which they were provided.	
Signature (CEO/ND)	
Date	