

Technical Proposal
On
Voter Education Campaign



Submitted To:

Electoral Support Project (ESP), United Nations Development Programme
ESP Office at Election Commission of Nepal, Kantipath, Kathmandu
GPO Box 107, Kathmandu, Nepal, Contact: Tel: +977 1 5901550



*Empowered lives.
Resilient nations.*



Submitted By:

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Date of Submission: 6th April, 2022

THE APPLICATION FORM

1. Applicant:

Project Name:	Voter Education Campaign
Full legal name:	Rastriya Dalit Network (RDN) Nepal
Acronym (Where applicable)	RDN Nepal
Legal status:	Non-Government Organization (NGO) DAO Reg. No/date: 681/060, Kailali, 2003 AD
Official address:	Dhangadhi sub-metropolitan-5 Hasanpur Chakmeli Bazar Kailai
Postal address:	Dhangadhi sub-metropolitan-5 Hasanpur Chakmeli Bazar Kailai
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Website:	www.rdnnepal.org.np

2. Description of the applicant:

2.1 What are the main activities of your organization at present?

Main activities of lead organization (Rastriya Dalit Network-RDN Nepal) are:

- Conduct voter Education
- Media partnership Campaign/Award Media Fellowship
- Publication, Research, Conduct Baseline and End line Survey
- Assessment of the participation of Dalit communities in different government and non-government agencies (Dalit Inclusion Audit)
- Conduct Public Expenditure Tracking Survey
- Multi-stakeholders dialogues on the issues of agriculture bonded labours: Harawa-Charawa, Haliyas and Kamaiyas at local, provincial and federal level
- Round Table Discussion with constitutional commission on the socio-economic and political rights of Dalits
- Evidence-based policy advocacy on Dalit, women and minority rights, mentoring MPs and mock initiatives like Dalit parliament.
- Public awareness and advocacy on women and Dalit rights and non-discrimination through Human rights literacy, legal literacy and constitutional rights literacy.
- Capacity building and of Harawa-Charawa and their organizations on leadership development and collective bargaining as well as basic negotiation skills.
- Capacity enhancement of women and Dalit MPs/MSAs including disadvantaged groups on parliamentary procedures, law-making and oversight.
- Training to members of provincial assembly, trade union representatives, labour lawyers and other right activists on the concept of forced labour and identification of victims.
- Capacity building interventions of Judiciary committees at local level
- Gender and Pro-poor Budget Analysis
- Conduct Advocacy initiatives to increase the meaningful participation of marginalized Dalits; freed Haliyas, landless Dalits and Badi as well as Harawa-Charawa, Ex-Kamaiyas in different government and non-government agencies, social structures
- Development and disseminations of Information Education Communication (IEC) materials

2.2 Resources

The annual budget over the past three years:

Details	2019	2020	2021
Annual Budget	NPR 1,923,683	NPR 4,722,340	NPR 12,527,462

The number of full-time and part-time staff:

- **Lead organization:** Full time-23 and Part Time-2, Volunteers-77

Equipment and offices (if any) to be allocated to the project:

S.N	Name of Assets	Quantity	S.N.	Name of Assets	Quantity
	Lead organization:				
1	Steel Cupboard	1	8	Wood Rack	3
2	Wood Cheer Attach	1	9	Satellite Radio	1
3	Table	3	10	Motor- cycle	2
4	Telephone	1	11	Laptop Computer	1
5	Desktop Computer	2	12	Camera	1
6	Computer Table	2	13	Chair Spring	3
7	Steel rack	1	14	Chair Plastic	12

Other relevant resources (if any) to be allocated to the project. N/A

3. Other applications submitted to UNDP and other Donors:

SN	Project Title	Funding Partner	Volume (NPR)	Date of Award
1	Ending Agriculture Bonded Labours in Nepal	The Freedom Fund (FF)	NPR 25,882,120	1 April, 2021 to 31 December, 2023
2	Promotion of Sustainable Governance through Advancing Human Rights, Dignity and Socio-Economic Empowerment of Dalits at Dhangadhi Sub-Metropolitan in Nepal-PAHAL	The Asia Foundation (TAF)	NPR 7,013,383	19 th November, 2020 to 18 th January, 2022
3	Land Rights Campaign	The Open Society Foundation	NPR 5,206,500	1 st August, 2021 to 31 st July, 2023
4	Enhance socio-political and economic status of resource poor dalit women and youth through fishery based agroforestry	Food and Agriculture Organization (FAO)	NPR 727,500	28 th December, 2020 to 30 th October, 2021
5	Ensuring Access to Justice for Women and Vulnerable Groups through Legal Awareness	United Nations Development Programme (UNDP)	NPR 3,237,500	5th August, 2020 to 20th December, 2020
6	Network Capacity Building Project for Harawa/Charawa and their Organizations in Nepal- NCB Project	The Freedom Fund (FF)	NPR 7,817,700	1 April 2018 to 31 May 2020
7	Strengthening Public Advocacy and Awareness for promoting the	International Labour	NPR 1,460,000	1 March 2020 to 31 July 2020

	Human rights of freed Haliyas, ex-Kamaiyas, Kamlaris and Harawa-Charawa by eliminating Forced Labors system in Nepal-(SAHAS)	Organization (ILO)		
8	Parliament Support Project	United Nations Development Programme (UNDP)	NPR 933,500	15 August 2019 to 31 November 2019
9	Collective voice for Human Rights and Dignity-AAWAZ Project	Governance Facility (GF)	NPR 10,002,277	1 December, 2015 to 31 May, 2018
10	Improving Public Financial Management Project	Center for International Cooperation and Studies (CECI)	NPR 3113,150	1 June, 2013 to 31 December, 2016

4. Bank details of applicant

In a bank operating in Nepal.	Rastriya Dalit Network (RDN)
Account name:	
Bank account no:	010600001660
Bank code:	524
SWIFT code:	BOKLNPKA
Bank name:	Bank of Kathmandu (BoK) Dhangadhi
Bank address:	Dhangadhi sub-metropolitan-2 ChaurahaDhangadhi
Name(s) of signatory(ies):	<ol style="list-style-type: none"> 1. Mr. Ganesh Bahadur Bishwokarma 2. Mr. Jang Bahadur Sunar 3. Mr. Hukum Bdr. Sarki 4. Mr. Bharat Aagri
Position(s) of signatory(ies):	<ol style="list-style-type: none"> 1. Chairperson 2. Treasurer 3. Team Leader 4. Admin and Finance Officer

A. Project Summary:

Title of the Project:	Voter Education Campaign
Project Coverage	A total of 200 wards of 18 Palikas in 9 districts (Kailali, Kanchanpur, Darchula, Baitadi, Bajhang, Dadeldhura, Doti, Acham and Bajura) of Sudurpaschim province
Project Beneficiaries	5000 Marginalized Dalits; freed Haliyas, landless Dalits and Badi
Overall Objective	Conduct education program to Dalit marginalized community: freed Haliyas, landless Dalits and Badi through democratic political participation
Specific Objective	<ol style="list-style-type: none"> 1. <i>To sensitize the voters from marginalized Dalit communities: freed Haliyas, landless Dalits and Badi/voters for democratic participation in upcoming local election.</i> 2. <i>To increase the proportionate participation of Dalits from the candidacy of different political parties (Minimum 13.2% as per constitutional provision in upcoming local election.</i> 3. <i>To ensure the valid rate of vote through social media campaign of ECN and support for outreach plan of ECN for local level election and report outreach data.</i>
Project Activities:	<ol style="list-style-type: none"> 1.1 Orientation to social mobilizers/volunteers on voter education and mock polling 1.2 Mobilization of social mobilizers/volunteers 1.3 Conduct Voter Education 2.1 Conduct one-day interaction inclusion in election with Sudurpaschim province level Dalit CSOs/NGOs, potential leaders, potential candidates and social activists 2.2 Submission of memorandum to political parties 2.3 Formation and Mobilization of Dalit Election Observation Committee (DEOC) 3.1 Media Partnership Campaign 3.2 Publication of Comprehensive Report
Project Expected outputs/deliverables:	<ul style="list-style-type: none"> • Sensitized 5000 marginalized Dalits through community level voter education programs with mock polling at local level • A total of 18 social mobilizers/Dalit activists trained and mobilized to organize, empower and mobilize for voter education • A total of 40 participants from Dalit CSOs/NGOs, potential leaders, potential candidates and social activists enhanced their capacity on social inclusion as per constitutional provisions • One media house collaborated to disseminate ECNs outreach voter education materials, feature stories, broadcast jingle as well as to use the social media • 500 copies of comprehensive report published and disseminated
Project Period	45 days (15 April to 30 May 2022)
Implementing Partner	Rastriya Dalit Network (RDN) Nepal
Requested Budget	NPR 997,500

B. General information about applicant organization:

Rastriya Dalit Network (RDN) Nepal is the national level Dalit organization working in the field of Dalit rights, land rights, Haliya rights, Kamaiya rights and Human Rights through community mobilization, capacity building and advocacy campaigns since the time of its establishment. It is working all over the country in 77 Districts. It has one Dalit activist in each district and 7 provincial chapters formed and functional. RDN Nepal is registered as a non-governmental organization in District Administration Office,

Kailali and affiliated in Social Welfare Council in 2003 AD. It organizes the General Assembly each year and election in each three years through democratic practice. It has regular audit and social audit from the very beginning. RDN Nepal has been working on human rights and social justice to end impunity, deprivation through human rights based to development. There are 17 members in executive committee board. Out of them, more than 40% represents from women. A total 12 members (5 from key position and 7 from each province) are directly elected from its general assembly and rest 5 are nominated from various sectors (1 from Badi, one from freed Haliyas, one from elected Dalit representatives and 2 from women). The vision of the organization is to create just society without caste-based untouchability and discrimination as recognized by the universal principles whereas the mission is to play a lead role in establishing a human rights-oriented resource centre for Dalit's identity, representation and access.

C. Relevant Working Experience:

RDN Nepal has more than two decades of working experience in regards to the policy advocacy, social inclusion, awareness raising and empowerment targeting socio-economic as well as political rights of Dalits, women, land-poor and other marginalized communities such as forced labours; freed Haliyas, ex-Kamaiyas, Kamalaris and Harawa-Charawa. Out of the total 28 diversified projects it has implemented since the time of the establishment, 9 projects belong to policy advocacy on the rights of Dalits, women, agriculture bonded labours; Harawa-Charawa, freed Haliyas and Kamaiyas, 5 projects are categorized in human rights and social justice, 4 projects belong to democratic participation, 4 projects lie in capacity building interventions, 3 projects are related to voter education, 2 project contributed to address the issues of social accountability, 2 project are related to emergency response during COVID-19 pandemic situation and 1 project is related to entrepreneurship development.

Regarding the partnership history of RDN, it has collaborated with 14 different diversified funding partners/donors as United Nations Development Programme (UNDP), Action Aid International Nepal (AAIN), Enabling State Program (ESP), Rights, Democracy and Inclusion Fund (RDIF), Governance Facility (GF), Centre for International Cooperation and Studies (CECI), The Freedom Fund (FF), Open Society Foundation (OSF), International Labour Organization (ILO), Food and Agriculture Organization (FAO) of United Nations, World Food Programme (WFP), CCO, Rights and Resource Initiatives (RRI) and The Asia Foundation (TAF) targeting Dalits, women and other vulnerable and marginalized groups in the community such as single women, person with disabilities, agriculture bonded labours; Harawa-Charawa, freed Haliyas and ex-Kamaiyas.

Particularly, RDN successfully implemented 3 projects with financial support of the United Nations Development Program (UNDP) as outlined below:

- Ensure Rights of the people of Seti Zone (Aacham, Doti, Bajura and Kailali) under UNDP's Support Participatory Constitution Building in Nepal (SPCBN) since 2008-2011 AD
- Parliament Support Project (PSP) for the period from 15 August 2019 to 31 November 2019
- Ensuring Access to Justice for Women and Vulnerable Groups through Legal Awareness under Access to Justice (A2J) for the period from 5th August, 2020 to 20th December, 2020

B. Background Information:

The newly promulgated constitution of Nepal-2015 has significant provisions to uplift the socio-economic as well as political rights of Dalits and other marginalized groups. The agendas of these respective communities have become as a part of Nepalese politics which is autonomous and the matter to be compulsorily addressed.

The Government of Nepal has announced local level elections for May 13, 2022. Thus, UNDP ESP will support the ECN to aware and inform voters about the upcoming local level elections and its processes. To make the election free, fair and credible, voters and electoral stakeholders should be well informed and aware on voter education and information for local level elections. One of the project's main outputs is "Increased democratic participation in the cycle of elections, particularly for disadvantaged and underrepresented segments of the Nepali society." The project has been supporting the Election Commission, Nepal, in its efforts to make elections more inclusive. ESP has planned to implement voter education campaign to empower socially marginalized voters and community. For this purpose, ESP is seeking to contract a national level Dalit organization working in this field.

C. Problem analysis:

The data shows that a total of 46% people in Sudurpaschim province of Nepal are still living below poverty rate that mostly represent from marginalized Dalits; freed Haliyas, landless Dalits and Badi. Particularly, Dalits are politically excluded, economically poor, socially discriminated and culturally unexpected because of the poor democratic participation and lack access in decision making process. The democratic challenges have appeared due to the

SN	District	Total Population	Dalit Population	Haliya* Population	Badi Population
1	Kailali	6,16,697	84,475	225	3,283
2	Kanchanpur	3,77,899	61,837	4339	
3	Dadeldhura	1,26,162	24,677	2644	
4	Doti	2,07,066	53,425	1254	
5	Baitadi	2,34,418	40,232	2943	
6	Darchula	1,21,996	13009	462	
7	Achham	2,31,285	65,612	711	
8	Bajhang	167,026	26,869	2893	
9	Bajura	1,08,781	24,515	1662	
Total		21,91,330	3,94,651	17,133	3,283

*Source: CBS, 2001 *Ministry of Peace and Reconstruction, GON, 2011

inadequate representation of most marginalized and vulnerable Dalits; freed Haliyas, landless Dalits and Badi communities in party mechanism so that they are deprived from influencing in decision making forums. Different social structures (both government and non-government) are directly influenced by *misuse of political powers*. Due to lack of inclusive development and *internal democratization* in political parties, poor and oppressed people are not getting equal opportunity to utilize their rights and entitlements systematically. The Marginalized Dalits; freed Haliyas, landless Dalits and Badi communities of the proposed project are still living under *culture of silence* so as to hamper from further opportunity.

According to the baseline survey conducted by RDN-2021 under the implementation of PAHAL project with the financial support of The Asia Foundation (TAF), only 28% Dalits go to a service provider's office to redress their grievances as 47.5% Dalit identity is revealed, they are treated differently showing discriminatory behavior it is because of lack democratic participation of Dalits in decision making forums. It was found that only the opinion of 2% are mostly addressed. The study also shows that 69% marginalized Dalits; freed Haliyas, landless and Badi do not know about the existence of citizen's charter and its purposes. It was also found that only 9.7% Dalits have political representations in different political parties which are less than the overall Dalit population-13.2%.

D. Justification:

Voting rights is the key rights under the political rights as per the universal declaration of human rights, 1948. On the other hand, the noble definition of democracy; of the people, for the people and by the people; also further reinforces the importance of voting rights in democratic system. In nutshell, voting rights of people is one of the major pillars of Democracy. Past events and experiences show that there are many people, especially poor, Dalits, women, marginalized Janajatis, Kamaiyas, Haliyas are not using their voting rights due to the creation of confusion. The main reasons behind it that has been observed in Sudurpaschim province of Nepal so far are: lack of information, unaware on the voting rights and

sometimes negligence also. On the other hand, there are many ex-Kamaiyas, Badis and ex-Haliyas, who do not have their citizenship certificate due to lengthy and corrupted bureaucratic system of Nepal. Similarly, people who used to go India for seasonal labor are still missing in the voting rights. Therefore, voter education is essential to the marginalized Dalits; freed Haliyas, landless Dalits and Badi communities targeting upcoming local election.

E. Effectiveness of Approach:

For smooth and effective implementation of project activities as well as for better impacts of project, RDN Nepal will adopt following approaches during implementation of this project:

- Mobilization of RDN district chapters and district as well as constituency zone level Dalit Election Observation Committees.
- Join solidarity hands and mobilize local level organizations especially of ex-Kamaiyas, ex-Haliyas and Badi communities.
- Maintain close consultation and coordination with district Election Office for their continuous guidance, feedback and support.
- Integration of voter education issues in RDN's on-going "Land Rights Campaign" for complementary.
- Join solidarity hands with other likeminded organizations and civil societies in Sudurpaschim province for ensuring voter registration.
- Critical engagement with government institution and media.

F. Project objectives:

Goal: The overall objective of the project is to conduct education program to Dalit marginalized community: **freed Haliyas, landless Dalits and Badi through democratic political participation**

Specific Objective (s):

Objective-1: To sensitize the voters from marginalized Dalit communities: freed Haliyas, landless Dalits and Badi/voters for democratic participation in upcoming local election.

Objective-2: To increase the proportionate participation of Dalits from the candidacy of different political parties (Minimum 13.2% as per constitutional provision in upcoming local election.

Objective-3: 3. To ensure the valid rate of vote through social media campaign of ECN and support for outreach plan of ECN for local level election and report outreach data.

G. Expected results:

The expected results of the project will be as follows:

- Sensitized 5000 marginalized Dalits through community level voter education programs with mock polling at local level
- A total of 18 social mobilizers/Dalit activists trained and mobilized to organize, empower and mobilize for voter education
- A total of 40 participants from Dalit CSOs/NGOs, potential leaders, potential candidates and social activists enhanced their capacity on social inclusion as per constitutional provisions
- One media house collaborated to disseminate ECNs outreach voter education materials, feature stories, broadcast jingle as well as to use the social media

H. Target audience:

- (i) **Primary target audience:** Marginalized Dalits; freed Haliyas, landless Dalits and Badi including Sudurpachhim province level Dalit CSOs/NGOs, potential leaders, potential candidates, Dalit land rights unions-people based organizations, Dalit Election Observation Committee-DEOC and social activists
- (ii) **Secondary target audience:** Election Commission of Nepal-ECN, District Election Office, Local and District Committee of Different Political Parties, Media, Political Parties, Nepal Election Observation Committee-NEOC, Office of rural municipalities/urban municipalities, ward offices, Nepal Bar Association, Civil Society Organizations, National Human Rights Campaigns and Human Rights Organizations

I. Project Activities:

The key activities leading to expected results and objective of the projects are narrated below.

Activities under Objective-1: To sensitize the voters from marginalized Dalit communities: freed Haliyas, landless Dalits and Badi/voters for democratic participation in upcoming local election.

1.1 Orientation to social mobilizers/volunteers on voter education and mock polling: RDN will organize half day orientation to a total of 18 social mobilizers/volunteers on voter education and mock polling. One subject-expert will be hired to facilitate the orientation program. They will be trained and capacitated on overall election process, role of activist and election code of conduct. They will be selected based on their interest and potential expertise on activism and social mobilization.

1.2 Mobilization of social mobilizers/volunteers: RDN will mobilize a total of 20 social mobilizers/activists to conduct Conduct community level voter education programs with mock polling at local level reaching out to 5000 people. Out of these 18 trained Dalit activists, 9 will be supported from this project supported with UNDP and rest 9 will be mobilized from on-going land rights campaign implemented by RDN with the support of Open Society Foundation which will be the organizational contribution from RDN. Priority will be given to the marginalized Dalits: freed Haliyas, landless Dalits and Badi while selecting the social mobilizers/activists. The key roles and responsibilities of those activists will be to facilitate the voter education and disseminate the Election Commission of Nepal (ECN)'s outreach voter education materials at community level.

1.3 Conduct Voter Education: The project will facilitate to conduct voter education with mock polling at 200 wards of 18 Palikas of 9 districts (2 Palikas in each districts) in Sudurpachhim province. A total of 200 events of voter education campaign with mock polling will be conducted. Regarding the outreach of these 200 events, 5000 marginalized Dalits; freed Haliyas, landless Dalits and Badi (200 events in 200 wards-One in each ward*25 Participants=5000) will be benefitted from the campaign. During the course of time, target groups/voters will be sensitized on election process, voting methodology through dissemination of Election Commission of Nepal (ECN)'s outreach voter education materials at community level. The trained social mobilizers/activists will be mobilized in this process and also coordinate with District Election office for sessions and materials. RDN will manage its internal resources (organizational contribution-50%) to successfully implement this activity.

Activities under Objective-2: To increase the proportionate participation of Dalits from the candidacy of different political parties (Minimum 13.2% as per constitutional provision in upcoming local election.

2.1 Conduct one-day interaction inclusion in election with Sudurpaschim province level Dalit CSOs/NGOs, potential leaders, potential candidates and social activists: RDN will organize one event of one day interaction inclusion in election targeting Sudurpaschim province level Dalit CSOs/NGOs, potential leaders, potential candidates and social activists. The main objective of the event is to enhance the capacity of respective participants for promoting the participation of marginalized Dalit communities: freed Haliyas, landless Dalits and Badi in local level election. The common understanding will be developed for fulfilling the effective roles and responsibilities of Dalit communities to ensure the proportionate participation of Dalit communities (13.2%) in upcoming local election which is going to be conducted on 13th May, 2022. The interaction program will be held at Dhangadhi.

Activities under Objective-3: To ensure the valid rate of vote through social media campaign of ECN and support for outreach plan of ECN for local level election and report outreach data.

3.1 Media Partnership Campaign: Local and national level Journalists will be encouraged to write news, stories, features and articles related to voter education. With the medium of media mobilization, inclusion and participation social media posts on electoral theme and post on their social media platform will be developed. Similarly, repost/share posts shared by ESP on ECN's social media and report total reach with disaggregated data (Male: Female) will be carried-out. For this end, 9 journalists working at districts (one in each district) as well as National level media are awarded fellowship which will result publication of 9 news articles through national as well as local level newspapers. In addition, the project will create online learning and sharing face-book page entitled as '**Voter Education Campaign**' to share the best practices of the project as online advocacy platform. *The journalists will be connected to disseminate the news.*

3.2 Publication of Comprehensive Report: RDN will publish and disseminate a comprehensive report for orientation program event including feedback and evaluation. A total 500 copies of reports will be published to share the findings and recommendations of the Dalit Election Observation Committee-DEOC including the completion report covering all events, their evaluation, analysis and lessons learnt.

J. Work Plan:

SN	Activity	Unit	Target	April, 2022		May, 2022			
				W1	W4	W1	W2	W3	W4
1. Awareness Raising and Sensitization of Marginalized Dalits on Democratic participation in local election									
1.1	Orientation to social mobilizers/volunteers on voter education and mock polling	Event	1	✓					
1.2	Mobilization of social mobilizers/volunteers	Person	20		✓	✓	✓		
1.3	Conduct Voter Education	Event							
2. Proportionate participation of Dalits from the candidacy of different political parties (Minimum 13.2%)									
2.1	Conduct one-day interaction inclusion in election with Sudurpaschim province level Dalit CSOs/NGOs, potential leaders, potential candidates and social activists	Event	1	✓					
3. Using social media campaign of ECN and support for outreach plan of ECN									
3.1	Media Partnership Campaign	Person	9		✓	✓	✓	✓	
3.2	Publication of Comprehensive Report	Copy	500					✓	✓

K. Project Management:

The proposed staffs of the project will be mobilized based on the **Staff Mobilization Plan**. Overall programmatic and financial arrangement of **“Promoting Democratic Participation of Dalits Communities through Voter Education Campaign Targeting Upcoming Local Election”** will be managed by RDN Nepal. For the effective management of overall program, Project Management Team (PMT) will review and guide project team. The proposed staffs of the project will be as;

- Mr. HukumBdr. Sarki, **Team Leader** of RDN Nepal having more than 12 years of working experience in deepening democracy, human rights, good governance and social accountability will provide his contribution (25%) for overall result based management of the project.
- Mr. Bharat Aagri, **Admin and Finance Officer** of Rastriya Dalit Network (RDN) Nepal will provide his support for smooth and sound financial management system of the organization. He will be charged (25%) in the planned budget of project.
- Ms. Sharmila Bagchand has been proposed as **Voter Education Officer (Full Time-100%)** for the implementation of project. He has more than 20 years of professional working experience in community development and social Mobilization. He will be mobilized in planning, implementation and monitoring of the project.

Similarly, the project has planned **18 social mobilizers/activist** who will have responsibilities to support and facilitate community level activity implementation ward level. Out of the total 18 activists, 9 will be paid from the project supported by ESP/UNDP and rest 9 will be paid from existing on-going land rights campaign of RDN. The name list of the proposed social mobilizers/activists is referred in Annex-I.

L. Project Monitoring and Evaluation:

RDN will carry-out the Result Based Participatory Planning, Implementation, Monitoring and Evaluation (PMER) followed by its **Results Based Participatory Planning, Monitoring and Evaluation (M&E) Guideline -2018**. It will ensure the results-oriented planning, monitoring, accountability and learning as well as ensuring quality and compliances. The progress of each activity, output and outcome indicator will be tracked by using the indicator tracking sheet on periodic basis to setting the target value. The findings of the monitoring will be used to make the necessary adjustments as required. The monitoring will be carried-out by project staffs and board of directors at organizational level.

Following are some of the practical processes/mechanisms of the participatory PMER system that will be followed in this project:

- Development of quality benchmarks (minimum standards) for all major program interventions
- Regular field monitoring visits by the PMER staff to ensure relevance, effectiveness, efficiency, sustainability, quality and compliance of project implementation
- Regular visit to the community will be set up to enable program teams to solicit feedback, complaints and grievances from the communities

In addition, review and reflection workshop will be organized on quarterly basis to reflect progress made and field level learning/challenges. The information collected under the project will be systematically documented, published and shared with funding agencies, government authorities, human right organizations, civil society organizations including other relevant stakeholders and various forums.

The PMER system will ascertain downward accountability by ensuring that the target communities have access to detailed information about the project, budget and quality requirements. Along with local capacity building, complaint response mechanism will be established to provide an opportunity for the

communities to give feedback to the program implementation and their voices heard. Similarly, the stakeholders will be widely consulted during planning, implementation and monitoring of the project.

Similarly, RDN will follow the reporting template guided by the **Electoral Support Project (ESP), United Nations Development Programme**. In addition, RDN Nepal will also prepare and submit the periodic update of project progress (Weekly and Monthly Update and Project Completion Report-PCR) to the ESP/UNDP.

M. Budget:

The total budget for this project is **NPR 997,605** for the period from 13 April, 2022 to 30 May, 2022. The budget of this project is prepared by given the guideline and formats of TOR. The detail budget of project is presented in a separate MS Excel file as financial proposal.

N. CVs of Proposed Staffs:

The names of the staffs who will be directly responsible for the project are mentioned as below:

1. Mr. Hukum Bahadur Sarki (Program Focal Person (25% time)
2. Mr. Bharat Aagri (Finance and Admin Officer, 25% time)
3. Mr. Sarmila Bagchand (Voter Education Officer-100%)

*Note: The CVs of proposed staffs mentioned above have been attached with this proposal

Annex-I: List of the Social Mobilizers/Activists in the Proposed 18 Working Rural/Urban Municipalities

SN	Name	District	Rural/Urban Municipality	Qualification	Experience
1	Mr. Mohan Oad	Kanchanpur	Bhimdatta Municipality	I.A	20 Years
2	Ms . Kalpana Sunar	Kanchanpur	Bedkot municipality	B.A.	5 Years
3	Mr.Jang B. Sunar	Kailali	Gauriganga Municipality	SLC	15 Years
4	Ms. Diksha Bhul	Kailali	Dhangadhi Sub-metropol	10+2	3 Years
5	Mr. Jeet B Nisani	Aacham	Saafebagar Municipality	SLC	7 Years
6	Mr. Manish B.K.	Aacham	Mangalsen Municipality	BA	8 Years
7	Mr. Shyam Sunar	Bajhang	Jayprithibi Municipality	IA	17 Years
8	Ms. Sujata Okheda	Bajhang	Thalara Rural Municipality	SLC	6 Years
9	Mr. Kashi Nepali	Bajura	Badhhimalika Municipality	SLC	15 Years
10	Ms. Sushila Mijar	Bajura	Budhiganga Municipality	BA	6 Years
11	Mr. Rajuram Bhul	Baitadi	Dasrathchand Municipality	SLC	19 Years
12	Ms. Sapana Bhul	Baitadi	Surnaiya Rural Municipality	10+2	4 Years
13	Mr. Lokendra B.K.	Dadeldhura	Amargadhhi Municipality	BA	8 Years
14	Mr. Nanda BK	Dadeldhura	Navadurga Rural Municipality	SLC	12 Years
15	Mr. Keshab Parki	Darchulla	Mahakali Municipality	SLC	6 Years
16	Ms. Rekha Parki	Darchula	Lekum Rural Municipality	10+2	3 Years
17	Mr. Geeta Nepal	Doti	Dipayal Silgadhi Municipality	BA	13 Years
18	Meena Bhul	Doti	Purbichauki Rural Municipalit	10+2	5 Years